

20 May 2024

Dear Parents/Caregivers

GOLFLANDS CAMPUS JUNIOR YEARS 1-6 PARENT-TEACHER-STUDENT CONFERENCES 2024

PTS Conference Dates	Golflands Campus (Year 1-6)
Tuesday 25 th June 2024	12:30pm to 7:00pm <i>Bus & Kelly Club students: Go to library</i> <i>All other Y1-6 students must be picked up at 12 noon</i> <i>Y7-10 students finish school at 3pm as usual</i>
Wednesday 26 th June 2024	3:20pm to 5:30pm

Tuesday 25th June:

Please note that buses will be operating at regular times and Kelly Club will be running their after-school programme as usual. Year 1-6 students attending Kelly Club or catching the bus on 25th June will wait in the library until 3pm. **All other Year 1-6 students must be picked up at 12 noon.** Year 7-10 students finish school at 3pm as usual.

Booking your Conferences

Parents are asked to book their learning conversations electronically via the Parent Interviews website. Bookings will open on Tuesday 4th June at 10:00 am, and close on Friday 21st June at 3:30pm.

To book your learning conversation time, go to: <https://www.parentinterviews.co.nz/>, enter the event code **TAXCZSC8** and click START.

1. Enter your name, email address, phone number, and the names of the students you wish to make bookings for.
2. Select the teacher you would like to book by ticking the checkbox beside their name, and then click the Book Conferences button at the bottom of the page.
3. Using the timetable, click the Book button beside the time slot you'd like to book for the teacher. If you have a number of children at school, please leave a suitable gap between conferences to ensure you receive your full interview time.
4. You'll be asked to confirm your booking.

Once you're finished, you can view your timetable by clicking My Interviews at the top of the page. You can also print a PDF timetable to take to your conference. Before your conference, you will receive an email reminder containing your timetable.

Cancelling your appointment

If you need to cancel any conferences, you can do so by following the link in the email you received when you first signed up. If you are unable to attend, please email the teacher directly using this format firstname.lastname@elim.school.nz

If you have any questions regarding the parent-teacher-student conferences, please contact the campus office at 09 538 0368 or golflands@elim.school.nz for assistance.

We look forward to you meeting with your child's Pastoral Care Teachers to celebrate the semester, and discuss ways to enhance your child's learning.

Yours sincerely

Mrs Brieta Groenewald
Deputy Principal Junior Years